

## SAP Payroll Officer

Hays • Sydney NSW 2000



Base pay

\$80,000 - \$100,000



Work type

Full time



Contract type

Permanent

### Skills

PAYROLL

SAP

ADP PAYROLL

### Full job description

#### Your new company

This Sydney, innovative solutions company are embarking on many payroll projects and require payroll professionals. If you consider yourself an expert in SAP payroll software when it comes to compliance and processing as well as ready to step up and share your payroll skills then please make your presence be known!

This is a great opportunity for you to develop your leadership and payroll skill sets whilst your company's finance team transitions – you will be ensuring the payroll team keep on task with their payroll process improvement procedures.

#### Your new role

In these roles being recruited for, the client is seeking officers who are capable of any of the following:

- Assist a large payroll team of 7 professionals
- Knowledge of end to end payroll processes via SAP
- Confident in advancing to senior payroll positions
- Sound understanding of super, redundancies, workers comp, anything technical as well as ensuring all are processes are compliant.
- Reconcile all payrolls reports and audits
- Resolve discrepancies and communicate with internal and external teams and stakeholders
- Calculate terminations, EBA's and awards

### Job details



Date posted

23 May 2022



Expired On

18 Jul 2022



Category

Accounting



Occupation

Payroll Officer



Base pay

\$80,000 - \$100,000



Contract type

Permanent



Work type

Full time



Job mode

Standard business hours



Work Authorisation

AUSTRALIAN CITIZEN /  
PERMANENT RESIDENT

**What you'll need to succeed**

- Expert in SAP or similar software
- End to end Payroll knowledge
- Have a high, proficient understanding of EBA's and Awards
- Previous experience in payroll teams doing high volume weekly payruns
- Initiative, resilience and a can-do attitude to meet deadlines, learn processes and work within a team environment
- All-round communications skills written and spoken

**What you'll get in return**

You will gain exposure to one of Australia's most innovative companies and be able to utilize your current payroll skill sets to advance within a payroll team in improving and vitalising their payroll processes. You will be vitally needed to assist the Payroll Manager at excelling their fast paced payroll environment along with the resilient, professional payroll team.

**What you need to do now**

If you're interested in this role, click 'apply now' or forward an up-to-date copy of your CV to Tim Spencer at [tim.spencer@hays.com.au](mailto:tim.spencer@hays.com.au).

If this job isn't quite right for you but you are looking for a new position, please contact us for a confidential discussion on your career.

**LHS 297508 #2580190**